



GDPR – Data Protection Policy

KDT Consulting, whose registered office is located at Vierbergen 48, 1755 Gooik, Belgium, is committed to the responsible handling and protection of your personal data.

We have created this policy to provide you with clear and understandable information regarding our privacy practices so that you can make informed choices about the use of your personal data by KDT Consulting.

KDT Consulting reserves the right to update this statement from time to time by publishing a new version online. This statement was last updated in July 2018.

When this statement refers to KDT Consulting, it means KDT Consulting as the data controller or as the data processor of your personal data, namely the company with which you had, have or will have a business relationship or that otherwise decides which of your data is collected and how it is used.

How do we collect such Personal Data (what and why)?

1. KDT Consulting may collect personal data that you provide to us directly when you make use of our services, you request information about our services; make an enquiry through our contact form or place an order through our website. Such data may include identification and contact data such as name, surname, date of birth, personal health information, job title, phone number, email, address and country. Such data may be processed for the purposes of providing our services, ensuring the security of our website and services, maintaining back-ups of our databases and communicating with you. The legal basis for this processing is the performance of a contract between you and us and/or taking steps, at your request, to enter into such a contract and our legitimate interests, namely our interest in the proper administration of our website and business.
2. KDT Consulting may process information that you provide to us for the purpose of subscribing to our email notifications or by making an enquiry through our contact form. Such notification data may be processed for the purposes of sending you the relevant notifications. The legal basis for this processing is consent.
3. KDT may process any of your personal data identified in this policy where necessary for the establishment, exercise or defense of legal claims, whether in court proceedings or in an administrative or out-of-court procedure. The legal basis for this processing is our legitimate interests, namely the protection and assertion of our legal rights, your legal rights and the legal rights of others.
4. KDT Consulting may process any of your personal data identified in this policy where necessary for the purposes of obtaining or maintaining insurance coverage, managing risks, or obtaining professional advice. The legal basis for this processing is our legitimate interests, namely the proper protection of our business against risks.
5. In addition to the specific purposes for which KDT Consulting may process your personal data set out in this paragraph, we may also process any of your personal data where such processing is necessary for compliance with a legal obligation to which we are subject, or in order to protect your vital interests or the vital interests of another natural person.



In case KDT Consulting acts on behalf of one of its clients, collection and use of personal data will be done in strict accordance with the contractual agreement as well as the processor agreement signed with our client.

How do we share Personal Data?

KDT Consulting shall only communicate Personal Data to its personnel and contractors to the extent necessary for the above purpose.

Your personal data shall in principle not be transferred to a country outside of the EEA, except when explicitly agreed upon with an international client and this subject to appropriate safeguards provided for by client and KDT Consulting.

How long do we store Personal Data?

Your personal data shall not be stored by KDT Consulting for longer than is necessary to satisfy legal requirements and to achieve the above purpose(s).

How do we protect Personal Data?

KDT Consulting follows strict security procedures in the storage and disclosure of information which you have given us in order to prevent unauthorized access, loss or destruction of your personal data.

How can you access and control your personal data?

We are committed to ensuring that you can exercise your right of access and you can control your data. Some of these rights are complex and our policy does not include all details. Therefore, you should read the relevant regulation (cf. art 15-22 of the GDPR) and guidance from the supervisory authorities for a full explanation of these rights and the possible legitimate limitations thereto.

In short, you have the right to

- access your personal data (including the right to obtain a copy of such personal data, if this does not affect the rights of others);
- request the correction of your personal data if and to the extent you can prove such data is inaccurate;
- request the deletion of your personal data if the conditions of the General Data Protection Regulation are met;
- restrict the processing of your personal data;
- object to the processing of your personal data on grounds relating to your personal situation and/or request its restriction; data portability, meaning receiving a copy of your personal data in a structured, commonly used and readable format;
- to complain to a supervisory authority; and
- the right to withdraw consent.

You can exercise these rights any time by writing to KDT Consulting at privacy@kdt-consulting.be.